

**City of London: Police Pension Scheme
Annual Schedule of Events**

Date Due	Event	Date Completed
1 st April 2017	Employee Contribution band implementation	No change for 2017/18
1 st April	Employer Contribution implementation	No change for 2017/18
1 st April	Revaluation of CARE benefits	Software updated 09/03/2017 Revaluation effective from 01/04/2017
1 st Monday in April after 6 th April	Pensions Increase – Annual Inflation Increase	Pensions Software updated 09/03/2017 Payroll updated 27/03/2017 Increase effective from 10/04/2017
5 th April	IAS19 month 12 update if necessary	6 th April
May	Home Office Year End Finance Return and 5 year forecast	10 th May
Within 2 weeks of June quarter	Tax Return for June Quarter	No data to return
31 st August	Issue of Annual Statements Deadline	8 th September
September	Home Office Autumn Finance Return and revised 5 year forecast	8 th September
Within 2 weeks of September quarter	Tax Return for September Quarter	No data to return
6 th October	Issue of Pension Saving Statements Deadline	Information included on the Annual Statements (issued 8 th September). Separate correspondence to be issued to members with a potential tax liability (not a requirement of the Regulations)

25 th October	Deadline for Scheme Return to the Pensions Regulator	25 th October
Within 2 weeks of December quarter	Tax Return for December Quarter	
After 31 st March	Report to Police Committee regarding the activities of the Police Pension Board.	Draft report to be provided for consideration in spring Board meeting
1 st April	Employee Contribution band implementation	
1 st April	Employer Contribution implementation	
1 st April	Revaluation of CARE benefits	
1 st Monday in April after 6 th April	Pensions Increase – Annual Inflation Increase	
To be confirmed	Triennial Scheme Valuation: assesses the value of the Scheme at 31/03/2018 – submission / deadline dates to be provided.	